ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

YEAR OF REPORT   2013-14

Name of the Institution	:	**Government Arts College (W), Ramanathapuram**
Name of the Affiliating University	:	**Alagappa University**
Yearofestablishment oftheInstitution	:	**1994**
AddressLine1	:	**Government Arts College (W)**
AddressLine2	:	**VivekananthaSalai, Kenikkarai**
City/Town	:	**Ramanathapuram**
State	:	**Tamil Nadu**
PostalCode	:	**623501**
Email Address	:	**principal.gacw@gmail.com**

Institutional Status	:	Government College

ContactPersonDetails	
Name of Head of Institution:	**Dr. C.S. Parameswari**
Contact Phone:	**04567 – 221343**
Email:	**principal.gacw@gmail.com**
WebsiteURL:	www.gacwrmd.org
Name of IQAC Co-Ordinator	**B. Manimala, HOD, Dept. of Maths**
Co- Ordinator Contact Number	**04567-221343**

The constitution of the IQAC is as under :-

S. No.	IQAC Members	Name and Designation
1	Chairperson	Dr. T. Revathi, Principal,
2	Members from the institute	B. Manimala , HOD, Dept. of Maths
3		Dr. S. GeethaManickkaNaachiar HOD, Dept. of Tamil
4		M. Muthaleswari HOD, Dept. of Chemistry
5		G. Rajesh Kanna HOD, Dept. of Electronics
6		Dr. Sakina Salihu Asst. Professor, Dept. of English
7	Coordinator of IQAC	B. Manimala HOD, Dept. of Maths

Section – A

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

The IQAC chalked out the following action plan for the academic year 2013 - 2014.

- Recognizing the meritorious students especially in sports, YRC, RRC and NSS and at the same time regulating their attendance and ensuring that their academic life is disrupted to the minimum

- Encouraging students to pursue Higher Education rather than terminate their studies after graduation

- To achieve academic excellence, quality culture consistent and catalytic activity in our Institution the action plan for the year 2013-2014 from various departments were collected. The proposals to execute during the academic year 2013-2014 submitted by different departments.

- To request the Government to appoint guest Lecturers for the I Shift Classes.

- Association meetings and programs to be organized by each department on quality related themes and which will be informative to the student.

- The quality of the teachers is the key aspect of education; because teachers are the assets to the Higher Education Department. IQAC plays a vital role and plans to motivate young teachers towards quality teaching and research.

- Every Department is to be provided with a computer to store information regarding the Student Particulars, Staff Profile, Association Meetings and important activities

Programme for Faculty Improvement

- ❖ Encourage the faculty to get grants from UGC, DST, DBT and CSIR to carry out major and minor research projects.

- ❖ Encouraging the faculty members to publish books and research articles in reputed journals.

- ❖ Encourage faculty members to attend Conferences, Seminars and Workshops.

❖ Motivate the faculty members to apply for awards Best Teacher award, Best N.S.S Programme Officer award and Best N.S.S unit award.

❖ Encourage the staff to organize National Seminars / Conferences for the dissemination of knowledge.

Programme for Student's Welfare

1. To conduct review meeting after the publication of results in Semester Examination to assess the quality of teaching and learning.

2. To encourage the students to participate in all the competitions conducted in the college and in other institutions.

3. To encourage the students to conduct seminars inside the College and to attend seminars which are conducted by various institutions.

4. To encourage the students to use the internet for study materials.

5. To give counseling about anger management, theft management, stress management, Health Management and train them how to lead a successful family life.

6. To enhance the financial aid and other facilities to the economically backward and weaker section students.

7. As per the new guidelines of UGC a new IQAC committee monitors the quality of education, arranging feedback responses, documenting the various programmes and help in the adoption and dissemination of good practices.

8. To insist every department on providing an educational tour for the paper Environmental Studies.

Section - B

1. **Activities reflecting the goals and objectives of the institution**.

    Motto: "Enlightenment, Empowerment and Enrichment of women by honing their skills, to face any situation in life.

    The vision of our college is to

    To build multifaceted women by imparting required skills and to shape them into socially aware citizens by bringing liberation in their mind and body.

    The mission is

    To provide education to rural students at an affordable cost to enlighten and empower young women to meet the challenges of the world by building strong character oriented individuals with economic independence.

    Goals

1. To improve the status of the women students from the poor, rural and semi urban areas.
2. To equip them with skills for personal success.
3. To empower them.
4. To sensitize them towards the needs of the marginalized and deprived communities.
5. To develop leadership qualities. The mission and goals of the college are realized through the meaningful, productive and socially relevant curricula, formulated by Alagappa University, Karaikudi.
6. Our college gives quality education with low fee structure, teaching English medium in all disciplines. Day scholars avail free bus pass. For students from different places, our students stay in Government free hostel near our institution.
7. A considerable percentage of students belong to Scheduled Caste. The members of the teaching faculties try their best to get them qualified which will pave way for their upliftment in society.
8. Value education is imparted to the students through Mentor - Ward System.

9. To instill courage and confidence in the minds of the students in order to meet the challenges ahead.

ADMISSION PROCESS AND STUDENT PROFILE

Admissions to all the courses are made purely on the basis of merit, following the reservation policy and the norms prescribed by the Government of Tamil Nadu. Admission Policy and Process

To begin with the admission process, the college made advertisement through mass Medias videlicet leading local dailies, local television network and institutional website.

To know about the academic profile of the college. The college issues the prospectus along with the application. Students are admitted to all courses as per the following reservation policy of the Government of Tamil Nadu.

COMMUNITY	ALLOTTED %
OC	31
BC	30
MBC	20
SC	18
ST	1

The college admissions are done by the single window system. Merit list and selection list were prepared with the help of computer by the respective Head of the Department and were published both in the college and the Department notice boards. On the basis of Government norms our college enrolled the student's subject wise. The entire admission process of the college is transparent and leaves no scope for any complaint from any quarters.

Number of Students studying in our College

(During the academic year 2013 - 2014)

S.No	Category		No. of Students
1	Scheduled Caste		250
2	Scheduled Tribe		0
3	Other Backward Classes	Backward Class	648
		Most Back ward Class	300
4	First generation learners		925
5	Differently abled		0

UG Student particulars

S.No	Department	Year	Shift I UG						Shift II UG					
			FC	BC	BCM	MBC	SC	SCA	FC	BC	BCM	MBC	SC	SCA
1	Computer Science	I	-	24	-	8	6	1	-	17	2	8	6	-
		II	1	17	2	12	7	1	-	14	1	10	4	-
		III	-	18	1	9	7	5	1	17	-	7	9	1
2	Mathematics	I	-	20	5	17	11	2	-	28	3	15	10	2
		II	-	27	1	15	11	2	-	31	2	12	6	2
		III	-	23	5	15	8	-	-	27	1	11	14	1
3	Electronics	I	-	16	4	10	8	-	-	-	-	-	-	-
		II	-	19	2	9	2	1	-	-	-	-	-	-
		III	-	17	-	5	10	-	-	-	-	-	-	-
4	Home Science	I	-	12	1	12	7	2	-	-	-	-	-	-
		II	-	11	1	4	5	-	-	-	-	-	-	-
		III	-	13	1	12	2	-	-	-	-	-	-	-
5	Chemistry	I	-	13	3	9	7	1	-	-	-	-	-	-
		II	-	15	1	11	8	1	-	-	-	-	-	-
		III	-	-	-	-	-	-	-	-	-	-	-	-

6	Commerce	I	-	26	4	17	12	1	-	33	2	14	10	1
		II	-	29	4	14	7	1	-	17	2	23	6	-
		III	-	26	1	14	10	1	-	24	3	11	13	1
7	Tamil	I	-	22	4	16	16	1	-	-	-	-	-	-
		II	-	23	2	17	10	3	-	-	-	-	-	-
		III	-	-	-	-	-	-	-	-	-	-	-	-

PG Student particulars

PG								
S.NO	Department	Year	FC	BC	BCM	MBC	SC	SCA
1	Computer Science	I	-	9	1	9	4	1
		II	-	10	3	7	6	-
2	Mathematics	I	-	15	4	9	6	-
		II	-	7	-	2	5	-

Facilities provided to the students

Category	No. of Students
Government Free Hostel	55
Bus Pass Holders	825
Scholarship Holders	1198
First generation learners	925

2. New Academic Programmes initiated

Nil

3. Innovations In curricular design and Transaction

AlagappaUniversity introduced the choice based credit system, from the academic year 2008 - 09 as per the recommendations of the Tamilnadu State Council for Higher

Education(TANSCHE). Faculty members in the Alagappa University and the members in the Board of Studies gave their valuable suggestions in designing the curriculum and framing the syllabus. Skill based electives and non - major electives are included in the present syllabus. This facilitates and promotes horizontal development.

4. Inter disciplinary programme started

Value Education, Skill based subject (First Aid, Tourism & Management, Fruits & Vegetable Preservation, Effective Employability Skills, Marketing & Management, Entrepreneurship and Competitive Examination Skills) and Environmental studies are given as interdisciplinary subjects.

5. Examination reforms implemented

In the choice based credit system, students' performance is evaluated at the college level by giving periodical class tests and 3 internal tests. According to the university norms, 25 marks are allotted for the internal assessment and 75 marks for the university examinations. For each theory paper 15 marks are given for the test and 5 marks for assignment and another 5 marks for seminar in the internal assessment. Out of the three internal tests, the best two are considered for the internal assessment.

➢ Centralized internal tests are conducted.
➢ The university conducts examination at the end of each semester,
➢ Practical examinations are conducted at the end of each semester.
➢ For the Environmental Studies, the students are visited a suitable places and they make a detailed study and they are asked to submit a project report, based on their study; marks are allotted for their project work.

The final year UG and PG students of Computer Science undertake individual project work. They are evaluated by the external examiners by conducting Viva Voce.

6. Candidates qualified NET / SLET / GATE etc

Sl. No	Name of the Staff / Student	Department
1.	V.Meenakshi Sundareswari	Home Science
2.	D.Jasmine Guna Sundari	Computer Science
3.	S.Rani	Computer Science
4.	V.Betcy Thanga Shoba	Computer Science

7. Initiative towards Faculty Development Programme.

(i) (a) Members of the faculty undergoing Ph.D., on part time basis

Sl. No	Name of the Staff	Department
1.	P.Ravi	Computer Science
2.	V.Meenakshi Sundareswari	Home Science
3.	M.Muthaleswari	Chemistry

(ii)The following faculty member was awarded Ph.D during the academic year 2013 – 2014.

S.No	Name of the Teacher	Department
1.	Dr. S. Geethamanickkanachiar	Tamil

(iii) Staff Members who have attended Seminars and Conferences 2013 – 2014.

S.No	Name of the Teacher	Department	Topic	Status	Venue	Date
1.	P.Ravi	Computer Science	Modalities of preparation of SSR for Accreditation	Workshop	ALU	16-07-13
2.	D.Jasmine Guna Sundari	Computer Science	Gender Studies for the Faculties of Affiliated Colleges	Orientation	ALU	13-09-13

(iv) The following members of the faculty attended Refresher Courses Orientation

S.No	Name of the Teacher	Department	Venue	Date
1.	Dr.S.Geethamanickkanachiar	Tamil	MKU	12.11.2013 to 02.12.2013
2	R.Vimala	English	Staff Academy College University of Kerala,Trivandrum	11.06.2013 to 31.06.2013

(V) Staff Members who have Presented Papers in Seminars and Conferences 2013 – 2014.   -   **Nil**

8. Total Number of Seminars/ Workshops / Conferences Conducted

S.No	Department	Date	Topic
1.	Computer Science	06.03.14	Trends in Computing Technology

Research Project

Faculty Research, Projects, and Publication details for the year Number of major research projects undertaken during the year	
Number of minor research projects undertaken during the year	0
Number of major ongoing projects	0
Number of minor ongoing projects	0
Number of major projects completed	0

Number of minor projects completed	0
Number of major project proposals submitted for external funding	0
Number of minor project proposals submitted for external funding	0
Number of research publications in peer reviewed journals	0
Number of research publications in international peer reviewed journals	0
Number of research publications in national peer reviewed journals	0
Number of research papers accepted for publication in international peer reviewed journals	0
Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	0
Number of books published	0
Number of edited books published	0
Number of books (single authored) published	0
Number of books (co-authored) published	0
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	0
Amount of external research funding received in the year	0
Number of research awards / recognitions received by faculty and research fellows of the institute in the year	0
Percentage of faculty members invited as external experts / resource persons/reviewers/referees or any other significant research activities	0

9. **Patents generated** - Nil

10. **Internal Resources Generated**

Parent Teachers Association Fund - Rs. 84,530

Computer Literacy Programme - Rs. 2, 96,800

12. **Details of Departments Getting Assistance/ Recognition under SAP, COSIST (ASSIST) / DST/FIST and Other Programmes:**

Not yet applied for getting any such grant.

13. **Citation Index of Faculty Members and Impact Factor**

- Nil

14. **Honours/ Awards to the Faculty** - Nil

15. **Community Services**

i) **National Service Scheme (NSS)**

N.S.S. unit of **148, belongs** to our college. Mrs. S. Geetha Manickka Nachiar, Head of the Department of Tamil is in charge of unit 148. With the guidance and encouragement of the IQAC, programmes are carefully planned in such as way that they are useful to the students and to the common people. An Anti Ragging Rally was taken up by our NSS volunteers. The 8th of January 2013 found our Principal, Professors and the N.S.S. Volunteers deeply involved in the great job of stressing the importance of trees. Nearly 50 saplings were planted in our college campus with the help of The Forest Department and our N.S.S. Volunteers.

Sl. No	Date	Programme / Activities	Venue	No. of Student Participated
01.	08.08.13	இலவச கண் பரிசோதனை முகாம்.	அரசு மகளிர் கலைக் கல்லூரி.	500
02.	14.08.13	கல்லூரி வளாகத்தினை	கல்லூரி வளாகம்.	35

		தூய்மை செய்தல்.		
03.	05.09.13	விவேகானந்தர் 150-வது பிறந்த நாளை முன்னிட்டு மாணவியர் ஊர்வலம்.	தினகர் மேல்நிலைப் பள்ளி.	40
04.	15.10.13	இரத்த தான விழிப்புணர்வு பயிற்சிபட்டறை.	கல்லூரி.	100
05.	14.12.13	சுற்றுப்புறத் தூய்மை.	கல்லூரி வளாகம்.	40
06.	04.01.14 to 10.01.14	சிறப்பு முகாம்(பட்டணங்காத்தான்)	பட்டணங்காத்தான்.	40

(ii) Youth Red Cross

With the encouragement of the IQAC, the YRC has been functioning meaningfully in our college.

YRC PROGRAMME OFFICER: Mrs. D. JASMINE GUNA SUNDARI

ASST. PROF. IN COMPUTER SCIENCE DEPARTMENT

YRC PRESIDENT: S. NIVETHA III B.Sc., COMPUTER SCIENCE

Venue:- Government Arts College for Women, Ramanathapuram

S.No	Date	Time	Name of the Programme	Chief Guest
1.	07.03.14	9.30 A.M	**First Aid Training Program**	**Dr. P. Jeeva**

(iii) Red Ribbon Club

With the encouragement of the IQAC, the RRC has been functioning meaningfully in our college. Mr. P.Ravi, Head of the Department, Department of Computer Science is in-charge of the YRC and the RRC.

Sl. No	Date	Programme / Activities	Venue	No. of Student Participated
01.	04.03.14	Celebrate Life	Govt. Arts College for Women	75

(iv) Anti ragging cell

Dr. S. Geetha Manickka Nachiar, Head of the Department of Tamil is in charge of Anti Ragging Cell. The Anti ragging cell was established during this academic year and it is functioning effectively, Associate Professor of computer science is the staff-in-charge of this cell. A complaint box is placed in this campus to deal with ragging. Counseling classes are conducted for all the students once a week for one hour. Proper guidance is given to deal with all the problems of the students by concerned tutors. As this system functions very well, no complaint has been received from the students regarding ragging.

(v) Fine Arts Committee

The fine arts committee in our college makes arrangements for the participation of students in co-curricular activities. Mrs.D. Jasmine Gunasundari, Assistant Professor, Department of Computer Science has been in-charge of all the activities.

VENUE: GOVERNMENT ARTS COLLEGE FOR WOMEN, RAMANATHAPURAM

S.NO	STUDENT NAME	CLASS	PRIZE	EVENT	DATE
1.	N. Subathra	I M.Sc.,(C.S)	I	RANGOLI	20.12.13

2.	B. Dhivya				
3.	M. Koteshwari	III Maths(I Shift)	II		
4.	K. Pavithra				
5.	S. Yamini	III Maths(II Shift)	III		
6.	S. Kavitha				
7.	P. Sharmila	I Maths (I Shift)	I		
8.	R. Kaleeswari	III B.Com., (I Shift)	II	SOLO SONG	23.12.13
9.	B. Sangeetha	III C.S. (I Shift)	III		
10.	S. Archana	III M.Sc., Maths			
11.	S. Sabitha Rani	III Maths(I Shift)	I	VEGETABLE CARVING	20.12.13
12.	S. Barjana Begam	III N&D	II		
13.	M. Madhu Divya	III Maths(II Shift)	III		
14.	P. Bhagyalakshmi	II Maths(II Shift)	I		
15.	K. Ponnilaveni	II Maths(II Shift)			
16.	G. Hemalatha	II Maths(I Shift)			
17.	M. Jancirani	III Maths(II Shift)			
18.	J. Muthulakshmi	III C.S. (I Shift)	II	AS YOU LIKE IT	03.01.14
19.	G.Thivya				
20.	K. Sathya				
21.	S. Jananeeswari				
22.	M. Kokila	II Chemistry	III		
23.	P. Muthukani				
24.	G. Priyanka				
25.	M.Vanitha				

26.	S. Kalanchiya Rani	III C.S. (II Shift)	I	PRODUCT OUT OF E-WASTE	20.12.13
27.	S. Jananeeswari	III C.S. (I Shift)	II		
28.	I. Gabireala Stebi	III Maths(I Shift)	III		
29.	J. Muthulakshmi	III C.S. (I Shift)	I	MIMING	03.01.14
30.	K. Sathya				
31.	S. Jananeeswari				
32.	A.P. Jayasri				
33.	M. Usha Nandhini	III B.Com(I Shift)	II		
34.	T.Nithya				
35.	B. Shanmuga Priya	III B.Com(II Shift)			
36.	P.Jeyanthi				
37.	M.Mangaleswari	III Maths(I shift)	III		
38.	M.Jancirani	III Maths(II shift)			
39.	K.Ponnilaveni	II B.Sc., Maths(IIshift)			
40.	P.Bhagyalakshmi	II B.Sc., Maths(II shift)			
41.	M. Hemalatha, P. Deepa	II Maths(II Shift)	I	MEGANTHI	23.12.13
42.	C. Vanithalakshmi, N.Banupriya	II C.S. (I Shift)	II		
43.	M. Arabhu Nisha, S.Hushaa Halwar	I Chemistry	III		
44.	B. Subasri rmila	I C.S. (I Shift)	I	BRIDAL MAKE UP	
45.	S. Preethi				
46.	C. Surya	III N & D	II		
47.	S. Barjana egam				
48.	A. Alifnasrin	I Maths(I Shift)	II		
49.	R. Nirmala Devi				

50.	M. Vinothini	III B.Com.,(II Shift)	III		20.12.13
51.	V.M. Kala				
52.	U. Subhasri	II Maths (I Shift)	I	PENCIL DRAWING	20.12.13
53.	S. Meenakshi	II Chemistry	II		
54.	G. Revathi	I Maths (I Shift)	III		
55.	G. Priyanka	I Chemistry	I	ADVERTISEMENT	23.12.13
56.	L. Kamali				
57.	P. Muthukani				
58.	M. Kokila				
59.	B. Kodeswari	III C.S.(II shift)	II		
60.	S. Kalanchiyarani				
61.	B. Yasotha				
62.	S. Gayathri				
63.	P. Bhagyalakshmi	II B.Sc., Maths(II shift)	III		
64.	K. Ponnilaveni				
65.	G. Shobana	III Maths(I shift)			
66.	G. Hemalatha	II Maths(I shift)			
67.	K. Azhagu Vinothini	III Maths (II Shift)	I	JEWELERY MAKING	20.12.13
68.	R. Kavitha Devi	III Maths (I Shift)	II		
69.	S. Sowmiya	III Electronics	III		
70.	P. Bhagya Lakshmi	II Maths (II Shift)	I	CARD DESIGNING	20.12.13
71.	R. Muruga Soundari	I M.Sc., Maths	II		
72.	N. Banu Priya	II C.S (I Shift)	III		
73.	S. Dhivya	I M.Sc., Maths	I	POT DESIGNING	20.12.13
74.	A.P. Jayasri	III C.S. (I Shift)	II		
75.	N. Anusiya	III Electronics	III		
76.	A. Kavitha	I Maths(II Shift)	I	SOLO CLASSICAL DANCE	23.12.13
77.	B. Subasri Sharmila	I C.S. (I Shift)	II		
78.	S. Vinothini	I B.Com.,(I Shift)	III		

79.	M. Lakshmi Priya	I M.Sc.,Maths	I	JUST A MINUTE	23.12.13
80.	M. Lalitha	I M.Sc., C.S.	II		
81.	S. Kavitha	III Maths(II Shift)	III		
82.	M. Rajalakshmi	III C.S. (I Shift)	I	BOUQUET MAKING	20.12.13
83.	M. Madhu Divya	III Maths(II Shift)	II		
84.	V.M. Kala	III B.Com., (II Shift)	III		
85.	M. Surya prabha	II Electronics	I	SOLODANCE (FREE STYLE)	03.01.14
86.	B. Kodeswari	III C.S.(II Shift)	II		
87.	K. Ponnilaveni	II Maths(II Shift)	III		
88.	B. Sangeetha	III C.S.(I Shift)	I	GROUP DANCE (FOLK)	03.01.14
89.	S. Anbuselvi				
90.	M. Janani	II C.S. (I Shift)			
91.	N. Banupriya				
92.	A.Kavitha	I B.Sc., Maths (IIShift)	II		
93.	R.Hemalatha	II Maths (I shift)			
94.	P.Mohana	III Maths (I shift)			
95.	M.Jaya Rani	II B.Sc.,Maths (I shift)			
96.	T.Pruntha	III B.Sc.,Electronics	III		
97.	P.Karthika				
98.	T.Rubala				
99.	M.Hemalatha	I B.Sc., Electronics			
100.	K. Saranya	II C.S.(I shift)	I	GROUP DANCE (WESTERN)	
101.	C. Vanithalakshmi				
102.	S.Keerthana	II C.S (II Shift)			
103.	S.Sivasakthi				
104.	M.Mangaleswari	III B.Sc.,Maths(I shift)	II		

105.	P. Bhagyalakshmi	II B.Sc., Maths (II shift)			
106.	K. Ponnilaveni				
107.	R.Meena	II B.Sc., Maths (Ishift)			
108.	S. Barjana Begam	III N&D	III		03.01.14
109.	Kavitha				
110.	Bharathi				
111.	Sangeetha				
112.	V. Gayathri	III C.S. (I Shift)	I	FASHION SHOW	03.01.14
113.	S. Barjana Begam	III N& D	II		
114.	B. Yasotha	III C.S (II shift)	III		
115.	S. Preethi	I C.S. (I Shift)	I	ENGLISH ESSAY WRITING	20.12.13
116.	S. Nivetha	II C.S. (I Shift)	II		
117.	P. Mohana	III Maths(I Shift)	III		
118.	M. Lakshmi Priya	I M.Sc.,Maths	I	TAMIL ESSAY WRITING	20.12.13
119.	N. Banu Priya	II C.S. (I Shift)	II		
120.	G. Revathi	I Maths(I Shift)	III		
121.	R. Komatha, B. Dhivya	I M.Sc.,(C.S)	I	QUIZ	23.12.13
122.	S.Divyalakshmi, M. Sangeetha	II Maths(I Shift)	II		
123.	S. Yasmeen, N. Nathiya	I Maths(II Shift)	III		

OVERALL CHAMPION 2013-14
This year Overall champion shield goes to the Department of Maths based on the maximum number of first prize winners.

S.No.	DEPARTMENT	I PLACE	II PLACE	III PLACE	TOTAL
1.	B.Sc., Maths	11	8	13	32
2.	B.Sc.,Computer	10	10	2	22

	Science				
3.	B.Sc.,Electronics	1	--	3	4
4.	B.Sc.,Chemistry	1	1	2	4
5.	B.Sc.,N&D	--	3	1	4
6.	B.Com.,(C.S)	--	2	3	5
7.	B.A., Tamil	--	--	--	--
Total		**23**	**24**	**24**	**71**

(vii) Competitions in Tamil

S.No	Name	Event	Venue	Date	Participated / Prize
01.	Ponnilaveni Bagyalakshmi	Fancy Dress	Ramnad Rotary Club	28-09-13	II
02.	Ponnilaveni Bagyalakshmi	Mimicry	Ramnad Rotary Club	28-09-13	II
03.	Sabitha rani S Jeyanthi L	Vegetable & Fruits Carving	Ramnad Rotary Club	28-09-13	II
04.	Janani M Saranya k Banupriya N Vennila B	Group Dance	Ramnad Rotary Club	28-09-13	III
05.	Nivetha	கட்டுரைப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	I
06.	Priyanga	கட்டுரைப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	II
07.	Mohana	கட்டுரைப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	III
08.	Sutha	பேச்சுப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	I

09.	Parveen Banu	பேச்சுப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	II
10.	Kohila	பேச்சுப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	III
11.	Rahini	ஓவியப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	I
12.	Seema Devi	ஓவியப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	II
13.	Nambu Rani	ஓவியப்போட்டி	அரசு மகளிர் கலைக் கல்லூரி.	04-10-13	III

(viii) Association Meetings of the Departments

Under the guidance of the IQAC, the Association meeting in each Department is organized in a useful and meaningful way for the benefit of the students and for the dissemination of knowledge.

16. (a) Teachers newly recruited - Nil

(b) Officers newly recruited - Nil

(c) The following Guest Lecturers are recruited for Shift – I Classes in various departments.

Sl.No	Name of the Lecturer	Department
1.	P.Vasali Devi	Tamil
2.	T.Arun Prabha	Tamil
3.	A.Chandra Lekha	Tamil
4.	S.Suganthira Vanitha	Tamil

5.	G.Hemalatha	Maths
6.	S.Bhuvaneswari	Maths
7.	S.Rajathilagam	Maths
8.	M.Sirin Hazena	Maths
9.	M.Ganalakshmi	Maths
10.	P.Mala	Commerce
11.	M.Anitha	Commerce
12.	S.Muthulakshmi	Commerce
13.	C.Uthradevi	Commerce
14.	R.Manimala Jothi	Computer Science
15.	G.Alageswari	Computer Science
16.	K.Nithiya Devi	Computer Science
17.	C.Jagatheeswari	Computer Science
18.	T.Sathiyaprabha	Computer Science
19.	X.Femila Merry	Electronics
20.	K.Vaijeyanthi	Electronics
21.	A.Vinipriya	Chemistry
22.	S.Sahunthala Devi	Chemistry
23.	P.Santha	Home Science
24.	D.Selvabharathi	Home Science
25.	V.Meenatchi Sundareswari	Home Science

(d)The following Guest Lecturers are recruited for Shift – II Classes in   various departments.

Sl.No	Name of the Lecturer	Department
01.	S.Amutha	Tamil
02.	A.Geetha	English
03.	Mohamed Sirin Safiya	English
04.	M.Padma Priya	Maths
05.	N.Nalleshwari	Commerce

06.	V.P.Pathma	Commerce
07.	U.S.K.Subhasini	Commerce
08.	N.Kalaivani	Commerce
09.	A.Jeevarethinam	Computer Science
10.	S.Rani	Computer Science
11.	S.Tamilselvi	Computer Science
12.	K.Punitha	Computer Science
13.	M.Jenani	Computer Science
14.	T.Hemakala	Computer Science

17. Teaching and Non- Teaching Staff Ratio

Teaching Staff	Non- Teaching Staff	Ratio
12	9	4:3

18. Improvements in the Library Services

- ❖ Purchased books to a tune of Rs.60000   being sanctioned by Tamil Nadu Government.
- ❖ Separate Book Bank facility and reading rooms are provided to students of all departments.

19. New books/journals subscribed and their value   350 Books

20. Course in which students' assessment of Teachers is introduced and the action taken on student feed back

Teacher performance was assessed by the students of all departments.   Questions were given to the students which include the assessment of teachers who handled various subjects during the courses of the study period. The assessment was made in the form of five point scale which is Excellent, Very Good, Good, Satisfactory and Poor.

Teaching Assessment by students

S. No	Subject of Assessment	Excellent	Very Good	Good	Satisfactory	Poor
	Subject Knowledge					
	Preparation					
	Punctuality					
	Teaching method					
	Interaction					
	Innovative methods					
	Evaluation					
	Communication Skill					
	Accessibility outside the class					
	Mannerism					
	Overall impression					

21. Feedback from Stake holders

Details maintained in the respective departments

22. Unit cost of education

With Salary component   -   Rs. 16960.7585

Without Salary component   -   Rs. 544.2275

23. Computerisation of administration and the process of admissions and examination results, issue of Certificates

• Salary for Teaching and Non- Teaching staff, Accounts, loan details and office documents are being carried out by computers.

• The entire admission system is computerized and the processes are transparent. The data of all the students selected for admission are kept in the computer for time to time analysis.

24. Increase in Infra structural facilities

Maintenance work	-	Rs.34 Lakhs
Toilets were constructed to a tune of	-	Rs. 4 Lakhs
Teachers Table Steel Plain	-	42,192/-
Teak wood Teachers Table	-	3,36,416/-
Steel Dual Desk and Bench	-	8,60,426/-
S type Staff Chair	-	1,20,807/-
Ceramic Board	-	1,03,800/-
Perporated Style Chair Class Room	-	70,146
Teak wood Library table	-	78,870/-
Library Cub board with Glass Door	-	3,31,950/-
Notice Board wire framed	-	27,240/-
Notice Board Glass Framed	-	90,020/-
Computer Table	-	6,80,535/-
Computer Revolving Chair	-	6,03,124/-
Vehicle parking shed was constructed at a cost of	-	Rs. 1 Lakh.

Compound walls of the College have been renewed.

COMPUTER LITERACY PROGRAMME

Student Details

Sl. No.	Number of Students	Amount
01.	424	2,96,800

Staff Details

Sl. No.	Name of the Staff	Qualification
01.	M. Sarojini	M.Sc., M.Phil(CS)., M.Sc(YHE).,
02.	K. Jegadeeswari	M.Sc.(CS & IT),
03.	K. Nithya	M.C.A.,
04.	C. Jegadeeswari	M.Sc.,
05.	Anitha Rani	M.C.A., ME.,

25. Technology upgradation

1. We have provided 24 Hours Internet Facility with 100 Mbps broadband connectivity to the students.

2. Our Department has purchased LCD projector with screen for taking classes to the students effectively.

3. There is one copier in the Department

4. Software packages such as Turboc, Novell Netware, .NET are kept in the Computer Lab.

26. Financial Aid to Students:

Sl. No	Name of the Scholarship	Number of Beneficiaries	Amount
1	Scholarship for Backward	250	1500000
2	Most Backward.	300	300000
3	Scholarship for Scheduled caste/ Scheduled Tribe	648	800000

27. Activities and support from alumni Association

Alumni Association Meeting was conducted on 13.03.2014, new resolutions were passed in that meeting.

29. Activities and Support from the Parent Teachers Association

The PTA has been successful in our college and it has been a source to generate funds. Mrs.B. Manimala, Associate Professor , Department of Maths has been in-charge of this.

The following persons are appointed under PTA

Sl. No	Name	Position
01.	N.Selvaraj	Office Assistant
02.	M.Jambulingam	Watchman
03.	I.Chinnaponnu	Sweeper

- Parent Teachers Meetings are conducted regularly and constructive ideas are given by parents for the welfare of the College.
- Parent Teachers Association General Body Meeting was conducted on 17.07.2014.
- A resolution was passed for the appointment of teaching and non teaching staff.

30. Health Services

Medical camps were organized for students. Doctors from Hospital were invited to give a free eye check up to staff members and students. Special attention was given to the girls suffering with physiological problems during working hours.

31. Performance in Sports Activities

With the encouragement and motivation from the IQAC our college has been able to achieve success in the field of sports though there is no Physical Directress appointed by the Government. Mrs . M. Muthaleswari, Department of Chemistry has been in - charge of sports for the academic year 2013-2014. In spite of the absence of a proper Physical Directress, our students have come out with flying colours in several Sports meets. The details are given below.

- Facilities have been provided for the students to take part in various games such as kho-kho, Kabbadi, Volley ball, Shuttle Badminton, Tennis, and Athletic events.
- Sports Day was celebrated on 13.03.2014
- In connection with the Sports Day the following events were conducted for the students.

Team Events : Shuttle Badminton (Single & Doubles) ,Kho- Kho ,Volley Ball, , Kabbadi,

Individual Events : Long Jump, Short Put, Discuss & Javelin throw. 100m, 200m,

4 x 100 relay and Slow Cycle.

The following event was conducted for Faculty members. : Lucy Corner

∗ Runners and winners were awarded trophies and certificates.

* J. Rahumath Nisha of II B.Com (CS) won maximum points and bagged

the championship of the year 2013-2014.

Date	Name	Dept	Event	Position/ Participants	Level	Venue
26.09.13	G.Bharathi	Home Science	Kabbadi	Participants	University	APS Arts College
26.09.13	M.Thiruselvam	B.Com	Kabbadi	Participants	University	APS Arts College
26.09.13	S.Rahumath Nisha	B.Com	Kabbadi	Participants	University	APS Arts College
26.09.13	M.Rani	B.Com	Kabbadi	Participants	University	APS Arts College
26.09.13	M.Thevasena	B.Com	Kabbadi	Participants	University	APS Arts College
26.09.13	T.Poomari	Computer Science	Kabbadi	Participants	University	APS Arts College
26.09.13	A.Sumathi	Maths	Kabbadi	Participants	University	APS Arts College
26.09.13	M.Ambika	Maths	Kabbadi	Participants	University	APS Arts College
26.09.13	K.Alaku Vinithini	Maths	Kabbadi	Participants	University	APS Arts College
26.09.13	M.Muthumari	Maths	Kabbadi	Participants	University	APS Arts College
22.10.13	G.Priyanka	Chemistry	Volley ball	Participants	University	Alagappa University.
22.10.13	R.Nandhini	Commerce	Volley ball	Participants	University	Alagappa University.
22.10.13	G.Padma Priya	Commerce	Volley ball	Participants	University	Alagappa University.

22.10.13	S.Rahumathu Nisha	Commerce	Volley ball	Participants	University	Alagappa University.
22.10.13	A.Mariya Jensy	Commerce	Volley ball	Participants	University	Alagappa University.
22.10.13	G.Pandiyammal	Electronics	Volley ball	Participants	University	Alagappa University.
22.10.13	T.Sangavi	Electronics	Volley ball	Participants	University	Alagappa University.
22.10.13	M.Vinothini	Commerce	Volley ball	Participants	University	Alagappa University.
22.10.13	M.Thiru selvam	Commerce	Volley ball	Participants	University	Alagappa University.
22.10.13	N.Vinothini	Commerce	Volley ball	Participants	University	Alagappa University.
22.10.13	A.Angaleshwari	Commerce	Volley ball	Participants	University	Alagappa University.
22.10.13	G.Karaneswari	Commerce	Volley ball	Participants	University	Alagappa University.
21.01.14	G.Priyanka	Chemistry	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	G.Padma Priya	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	S.Rahumathu Nisha	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	A.Mariya Jensy	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	G.Pandiyammal	Electronics	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	T.Sangavi	Electronics	Volley ball	Participants	State	Rajah's Hr.Sec.School

21.01.14	M.Vinothini	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	M.Thiru selvam	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	N.Vinothini	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	A.Angaleshwari	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School
21.01.14	G.Karaneswari	Commerce	Volley ball	Participants	State	Rajah's Hr.Sec.School

32. Students Achievements and Awards, University Rank Holders

S.No	Name	Department	Part I / Part II / Part III
1.	V.Sakthi Lakshmi	Commerce	Part-III IX

Pass Percentage   Community wise

S.No	DEPARTMENT	Course	SHIFT	BC %	BCM %	MBC %	SC %	SCA %	Total %
1	MATHS	UG	I	100	100	93	71	100	94
			II	100	100	82	47	-	81
		PG	I	100	-	100	80	-	93
2	COMPUTER SCIENCE	UG	I	87	100	71	55	-	75.75
			II	77	-	28	50	100	62.5
		PG	I	100	100	85	50	-	85

3	ELECTRONICS	UG	I	65	-	25	63	-	59
4	HOME SCIENCE	UG	I	54	0	75	50	-	61
5	CHEMISTRY	UG	-	-	-	-	-	-	-
6	COMMERCE	UG	I	77	0	28	40	0	50
			II	61	33	25	46	-	50
7	TAMIL	UG	I	-	-	-	-	-	-

Department wise Pass Percentage

S.No	Department	COURSE	SHIFT	No. of Students appeared	Number Passed	Pass %
1	COMPUTER SCIENCE	UG	I	33	25	75.75
			II	32	20	62.5
		PG		26	22	85
2	MATHS	UG	I	51	48	94
			II	54	44	82
		PG		14	13	92
3	ELECTRONICS	UG		28	18	64
4	HOME SCIENCE	UG		28	11	61
5	CHEMISTRY	UG	-	-	-	-

6	COMMERCE	UG	I	52	26	50
				48	24	50
			II			
7	TAMIL		-	-	-	-

Number of first Class holders and distinction

S.No	DEPARTMENT	Course	Shift	No. of first class holders	Distinction
1	COMPUTER SCIENCE	UG	I	18	7
			II	20	-
		PG	I	15	7
2	MATHS	UG	I	37	4
			II	36	3
		PG	I	9	4
3	ELECTRONICS	UG	I	17	-
4	HOME SCIENCE	UG	I	10	-
5	CHEMISTRY	UG	-	-	-
6	COMMERCE	UG	I	-	-
			II	-	-
7	TAMIL	UG	-	-	-

33. Activities of the Guidance and Counseling Unit Grievance Redressal Cell:

Several students approached the cell with problems and asked for guidance on how to deal with them. They were given proper counseling and they were asked to concentrate on their studies.

Career Guidance

The Career Guidance and Placement cell has been functioning very effectively in our college under the guidance of the IQAC. Mrs. R. Vimala, Head of Department of   English has been in-charge of the activities.

34. Placement Cell Activities

Mr. R. Vimala Head of the Department, Department of English has been In charge of Placement Cell Activities. Our College has a separate Placement Cell through which campus interviews of various companies are arranged. Through this many of our College students got placements.   Placement cell also conducted many training programmes and competitions in the College.

The following topics were handled by Lecturers from all departments in the College during the year 2013-2014

1. Self Awareness.
2. Communication Skills.
3. Career Guidance.
4. Life Career Management Skills.
5. Personality Development.
6. Leadership Skills.
7. Interview Skills.
8. Exposure to Interviews and Job Fairs.

   Resume from all final year students were collected in both hard
and soft copies.

Counseling:

S.NO	DATE	PLACE	TYPE	NO OF STUDENTS
1.	02.09.13 TO 10.02.14	GACW	Infrastructure Leasing financial services (ILFS) Soft skill training	250
2.	03.03.14	Mohamed Sathak Engineering College	Career Counseling	-

Placement:

S.NO	DATE	PLACEMENT	WHERE THEY HAVE BEEN PLACED	NO OF STUDENTS
1.	10.02.14	Alagappa University	Integrated Enterprise India Limited	3
2.	16.03.14	American College		2
3.	04.04.14	Sri Meenakshi College		16

35. Development Programmes for Non-Teaching Staff

Computer training is imparted to one of our Non- Teaching Staff every year.

36. Good Practices of the Institution

1. The college union is effectively functioning in the college.

2. Union office bearers are selected by election on democratic basis.

3. All academic and non academic matters are discussed in the staff council and the decisions are taken and implemented in a democratic way.

4. Mentor ward system is functioning effectively and this helps the students to redress their grievances, share their problems and improve their academic performance.

5. General assembly is conducted on all Mondays. TamilthaiVazhthu, Oath against untouchability, Thought for the day, Reading important news, making important announcements, Health Tips, Thirukural Reading with meaning, Asking questions on General Knowledge and Singing College Song and the National Anthem are the features of the assembly. Those who won prizes in competitions and in sports events are honoured in the assembly.

6. Important Days such as Republic Day and Independence Day are celebrated. National festivals are celebrated with March Past, Mass Drill, Prayers and Scripture - readings from all three religions.

7. Remedial classes are conducted for students from socially, economically and educationally backward sections of society.

8. To stress the importance of social harmony, SamathuvaPongal is celebrated in the campus without any discrimination in caste or creed.

9. Parent Teachers Association is active in our college and meetings are conducted once in a year.

10. Student representatives in various committees do their part responsibly and they represent the students' voice.

11. Suggestion boxes are installed in the campus to represent the grievances of the students.

Section – C

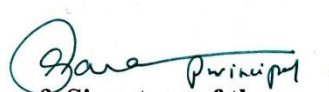### Section C: Outcomes achieved by the end of the year

S. No	Type of Activities	Remarks
1.	New courses started	-
2.	Number of career guidance programmes organised	1
3.	Seminars / Workshops / Awareness Camps / Exhibition conducted	Seminars – 1
4.	Provision of computers to the office	53 staff and 1250 students are benefited
5.	Students pass percentage in the university exams	71.83%
6.	Special coaching for weak students	All departments conduct special tests for week students
7.	**Extra Curricular Activities**	
	NSS Programme	6
	Red Ribbon Club	1
	Youth Red Cross	1
	Sports Activity	3
	Placement Cell	3
	Counseling	2
	Career Guidance	1
8.	College infra structure facility AC facility in principals room, LCD hall and in Computer Lab	Students and staff benefited
9.	**Faculty Development Activities**	
	a. Number of staff who attended training programmes	-
	b. Refresher Courses	2
	c. No. of Seminars attended by staff	-
	d. Papers presented in National, International seminars	-
	e. Number of staff members awarded Ph.D	1
	f. Number of staff members doing Ph.D	3
	g. Workshops attended by the staff	1
	h. Number of articles published in journals	-

<u>**Section – D**</u>

Plan of the HEI for the next year

1. Encouraging staff to participate and present papers in seminars and conferences.
2. To take efforts to bring out research journal.
3. Encourage faculty members to publish research papers in journals.
4. Motivate faculty members to apply for Major & Minor Projects.
5. Sending proposals to the UGC for conducting State / National level Seminars.
6. Conducting remedial classes for week students.
7. To encourage the students to take seminars in the class and to attend seminars conducted by various other institutions and to present papers.

8. Motivating the bright students to secure university ranks.
9. To motivate students to participate in extra curricular and co – curricular activities.
10. To organize more career guidance programmes for the welfare of the students.
11. Motivating bright students to secure university ranks.
12. To subscribe for journals to the Department Libraries. This will enable the staff and the students to be introduced to the modern trends in the respective disciplines.
13. To give proposals for starting certificate courses, add on courses and PG courses.
14. To procure additional equipments to all the laboratories and college office.
15. To motivate village adoption scheme.
16. To use Audio Visual aids in teaching – learning method.

B. Manimala

          For

B. Manimala

Name & Signature of the

Director / Co-ordinator, IQAC

T. Revathi, Principal

Name & Signature of the

Chairperson, IQAC